

Sample Skills Inventory

Name	
Role on team	
Course load (units)	
Outside employment (hrs/wk)	

In each of the following areas, please rate yourself on a scale of 1-4 relative to your IS classmates.

- 4 = Skilled or experienced – likely well above average
- 3 = Reasonably skilled or experienced – likely above average
- 2 = Some skill or experience – likely below average
- 1 = Little or no experience – likely well below average

Programming Skills	Rating
Java	
Ruby on Rails	
PHP	
Python	
C#.Net	
HTML	
CSS	
JavaScript	
Other	

Operating Systems	Rating
Server Admin: Windows	
Server Admin: Linux/Unix	
Other	

Database Systems	Rating
MS Access	
MS SQL Server	
Oracle	
MySQL	
Other	

Multimedia Production	Rating
Photoshop Illustrator	
Macromedia Flash	
Other	

Analysis and Design Skills	Rating
Requirements Analysis	
Interface Design	
OOAD	
Flexibility and ability to deal with change and ambiguity	
Ability to estimate task difficulty and time duration for completion	

Business Skills	Rating
Public Speaking	
Business Writing	
Technical Writing	
Leadership	
Ability to Work Independently	
Ability to Work in Teams	
Project Management	
Accommodating Different Viewpoints	
Ability to Motivate Others	
Ability to Give and Receive Constructive Feedback	

Please list any other relevant skills