

ONLINE NOTE: In a remote environment, remember to be brief. Effective learner-centered online lectures need to be shorter, not longer! Chunk the lectures to specific concepts with each lecture not being more than ten minutes.

Delivering an in-person lecture

- **Collect yourself before class.** Avoid scheduling anything right before class so you can get in the right mental state.
- **Break the ice.** Arrive to class a few minutes early and greet students as they arrive. This creates a friendly atmosphere and indicates to students that you are approachable.
- **Engage students with your delivery.**
 - Use a microphone (important for accessibility) and speak loudly enough so that everyone can hear (you may prompt the students to make sure)
 - Occasionally change your tone of voice
 - Show you enthusiasm for the topic
 - Tell relevant stories
 - Employ a variety of examples in order to include all students in your class
 - Clearly enunciate your key points and repeat as needed
 - Monitor your movement. Close the space between you and the students if possible. At the same time, do not appear frantic by pacing.
 - Make eye contact with the students.
 - Appropriately use humor. Humor is a powerful motivator. Bringing cartoons to class or peppering your lectures with jokes will certainly grab students' attention. However, be careful not to use humor that may be offensive to some students or some groups.
- **Include periodic summaries.** Help to ease the load and enable students to chunk the information so that it is more easily processed.
- **Bring the lecture to a close.** The "conclusion" enhances understanding by providing a synthesis of the material, as well as indicating that something worthwhile was accomplished during the class. Good closings can be summaries of the lecture (instructor- or student-provided), cliffhangers for the next lecture, or thought-provoking questions that arise naturally from what has just transpired.